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**STATE OF DELAWARE**  
**BOARD OF CLINICAL SOCIAL WORK EXAMINERS**

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PUBLIC MEETING MINUTES:	<b>BOARD OF CLINICAL SOCIAL WORK EXAMINERS SUB COMMITTEE MEETING</b>
MEETING DATE AND TIME:	<b>Monday, December 17, 2018 at 9:00 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES FOR APPROVAL:	January 14, 2019

**MEMBERS PRESENT**

John Mucha, LCSW, Professional Member, **President**, Presiding  
Daphne Warner, LCSW, Professional Member  
Dr. Fran Franklin, PhD, LCSW, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Kelly, DAG  
Alison Warren, Administrative Specialist III

**ABSENT MEMBERS**

Linda Brittingham, LCSW, Professional Member  
Kyla Gleockler, Public Member **Vice President**  
Dajoun Sewell, Public Member, **Secretary**  
Precious Benson, Public Member

**ALSO PRESENT**

Michael Francum

**CALL TO ORDER**

Mr. Mucha called the meeting to order at 9:31 a.m.

**REVIEW AND APPROVAL OF MINUTES**

The Board reviewed the minutes of the November 19, 2018 meeting. Mr. Mucha made a motion, seconded by Dr. Franklin, to approve the minutes as written. By unanimous vote, the motion carried.

**UNFINISHED BUSINESS**

**Discussion of Rules and Regulations for Multi-Tier Licensure**

The subcommittee reviewed and discussed the following regulation changes contained in the draft document:

**General Section:**

**Duty to Update Address** – All Licensees must provide the Division of Professional Regulation with their current mailing address and email address. Any change in mailing or email address must be reported to the Division within ten days.

**Licensure requirements:**

A master's or baccalaureate social work student may take the examination up to 45 days prior to graduation.

**Required Supervision Hours:**

Direct supervision acceptable to the Board means supervision overseeing the supervisee's application of clinical social work principle, methods or procedures to assist individuals in the continued development of social work knowledge, skills and abilities.

The supervision shall take place in not less than two years, and not longer than five years.

Acceptable supervisors – Have no more than 7 total supervisees at any given time.

**Licensure Pursuant to Grandfathering Provision:**

The definition, grandfathering licensing period and additional requirements including continuing education requirements for the Masters of Social Work and Baccalaureate Social Work applicant were discussed. It was also discussed and requested that a statement stating "license issued by grandfathering" be added to a grandfathered license.

**NEW BUSINESS**

There was no new business for the Board to review

**CORRESPONDENCE**

There was no correspondence for the Board to review.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

There was no other business before the Board for discussion.

**PUBLIC COMMENT**

There was no public comment

**NEXT MEETING DATE**

The next meeting is scheduled for January 14, 2019 at 9:30 a.m. in Conference Room A, of the Cannon Building, 861 Silver Lake Boulevard, Suite 203, Dover, Delaware.

**ADJOURNMENT**

Ms. Warner made a motion, seconded by Dr. Franklin, to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 10:58 a.m.

Respectfully submitted,

*Alison Warren*

Alison Warren  
Administrative Specialist III  
Delaware Board of Clinical Social Work Examiners

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*